



<b>Title:</b>	<b>Full-Time Maintenance</b>
<b>Work Period:</b>	<b>Spring to October, 2021</b>
<b>Location:</b>	<b>Shade's Mills Conservation Area</b>
<b>Pay Range:</b>	<b>\$14.25 per hour</b>
<b>Shifts:</b>	<b>7:00 am to 4:30 pm</b>
	<b>35 - 40 Hours per week May to September</b>
	<b>10 – 20 Hours per week September and October</b>

### **Summer Employment for Students**

The Grand River Conservation Authority is currently seeking a Full-Time Maintenance student for Shade's Mills Conservation Area to work during the summer including weekends and public holidays up to 40 hours per week.

Maintenance will report to the Area Superintendent and perform grounds and building maintenance within Shade's Mills C.A. while providing excellent customer service to conservation area visitors.

#### **Responsibilities:**

- Assist with the day to day operational duties in the conservation area such as cleaning and sanitizing washrooms, collecting garbage, maintaining grounds, beach areas and cutting grass
- Perform trail maintenance and rehabilitation
- Perform invasive species removal including garlic mustard and buckthorn
- Ensure the safe operation and daily inspection of GRCA owned and operated equipment
- Operate various hand tools and powered equipment
- Carry out all assigned duties in accordance with accepted safety practices of the Authority
- Provide excellent customer service to area visitors
- Maintain a thorough knowledge of the conservation area facilities and activities, along with Grand River Parks and the Grand River Conservation Authority
- Assist with Conservation Area special events
- Plan, organize and prioritize your work to meet competing deadlines
- Maintain good housekeeping, along with carry out other duties as assigned
- Frequent sanitization of work area and following GRCA's COVID safe working policies

#### **Qualifications:**

- ◆ Must be currently enrolled as a full time student
- ◆ Ability to work in an outdoor environment with some physical activity involved, including lifting and carrying weighted items in accordance with the Employment Standards Act and Workplace Health and Safety regulations.
- ◆ Previous experience performing grounds maintenance is preferred

- ◆ Excellent oral and written communication skills
- ◆ Friendly and pleasant personality is essential
- ◆ Ability to work collaboratively and within a team environment
- ◆ Ability to keep concise, detailed and accurate records
- ◆ Able to be flexible and adapt to daily challenges in a busy work environment
- ◆ Ability to follow instructions, and seek clarification as required
- ◆ Valid Ontario G or G2 driver's license
- ◆ Experience with equipment operation including trucks, gators, riding mowers, grass trimmers and hand tools an asset
- ◆ Ability to work with minimum supervision
- ◆ Heavy lifting is required, i.e. picnic tables, garbage
- ◆ Ability to work shifts, public holidays, weekends with irregular schedule up to 40 hours per week.

All successful applicants must possess their own Green Patch CSA approved safety boots, be able to work outdoors in all weather conditions and be available to work the duration of the season. The GRCA offers a comprehensive health and safety training.

**TO APPLY:**

Please send your resume and cover letter (referencing Student Maintenance Shade's Mills) by e-mail to: [careers@grandriver.ca](mailto:careers@grandriver.ca). Please send your resume and cover letter as an MS Word document.

**The deadline to apply for the first round of interviews is February 1, 2021. This posting will remain open until March 8, 2021. Applications submitted after February 1 2021, will only be reviewed on an as needed basis.**

*Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.*