



Title:	Security Guard
Work Period:	May to Labour Day - 1 position available May to October – 2 position available
Location:	Shade's Mills Conservation Area
Pay Range:	\$15.00 to \$16.25 per hour for over 18 years of age
Shifts:	1:00 pm to 2:00 am 40 hours per week (May to Labour Day)

Summer Employment for Students

The Grand River Conservation Authority is currently seeking Full-Time Security Guard students for Shade's Mills Conservation Area to work during the summer including weekends and public holidays up to 40 hours per week.

The Security Guard will report to the Area Superintendent and will provide excellent customer service in both greeting and interactions with patrons. The Security Guard will assist with enforcement of policies and regulations while ensuring public safety. Guards will also provide support with gate operations and perform regular facility sanitation and general park maintenance throughout their shifts.

Responsibilities:

- To regularly patrol for the security of the conservation area, GRCA head office and satellite areas to ensure public satisfaction and safety
- Assist with enforcement of applicable Conservation Area policies and regulations on Authority properties
- Operating and maintaining various power equipment including drills, lawn mowers, utility vehicles and trucks
- Facility sanitation and general park maintenance
- Assisting with customer service and providing information to park visitors
- Provide leadership with visitor programs
- Provide aide and emergency services to staff and park visitors
- Responsible for daily receipts and night deposits
- Complete accurate and detailed reports
- Plan, organize and prioritize your work to meet competing deadlines
- Ensure the safe operation and daily inspection of GRCA owned and operated equipment
- Carry out all assigned duties in accordance with accepted safety practices of the Authority
- Assist with Conservation Area special events maintain a thorough knowledge of the conservation area facilities and activities, along with Grand River Parks and the Grand River Conservation Authority
- Maintain good housekeeping, along with carry out other duties as assigned

Qualifications:

- Must be currently enrolled in post-secondary education in Policing or Enforcement related discipline
- Must possess a valid Private Security and Investigative Services Act License
- Ability to be designated By-Law Enforcement Officer with City of Cambridge
- Valid First Aid and CPR certification
- Friendly and pleasant personality is essential
- Ability to work collaboratively and within a team environment
- Ability to keep concise, detailed and accurate records
- Able to be flexible and adapt to daily challenges in a busy work environment
- Ability to follow instructions, and seek clarification as required
- Ability to work shifts, public holidays, weekends with irregular schedule up to 40 hours per week.
- Ability to work in an outdoor environment with some physical activity involved, including lifting and carrying weighted items in accordance with the Employment Standards Act and Workplace Health and Safety regulations.
- Heavy lifting is required, i.e. picnic tables, garbage
- Familiarity with the Grand River Conservation Authority and conservation area policies.
- Excellent oral and written communication and interpersonal skills
- Communication skills to address complaints, and the clarify and explain items in detail to park visitors regarding park procedures, policies, and legislation.
- Analytical skills to apply management principles and techniques and to respond to emergency situations with the potential for serious consequences
- Must possess a valid Ontario G or G2 Driver's License
- Working knowledge and skill in the safe operation and maintenance of a variety of equipment to carry out routine maintenance duties and operate light powered equipment, such as lawn mowers, trimmers, trucks and hand tools.
- Ability to work with minimum supervision

All security guards will be required to wear soft body armour (PPE) that will be provided by the employer. All successful applicants must possess their own Green Patch CSA approved safety boots, be able to work outdoors in all weather conditions and be available to work the duration of the season, 40 hours per week. The GRCA offers comprehensive health and safety training.

TO APPLY:

Please send your resume and cover letter (referencing Security Guard Shade's Mills) by email to careers@grandriver.ca. Please send your resume and cover letter as an MS Word document.

The application deadline for summer positions is February 14, 2020. Applications will be accepted after that date however preference will be given to those submitted prior to the deadline.

Please be advised that interviews will be held in early 2020. For best interview opportunities please apply as soon as possible. We will only contact applicants selected for an interview.

Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.